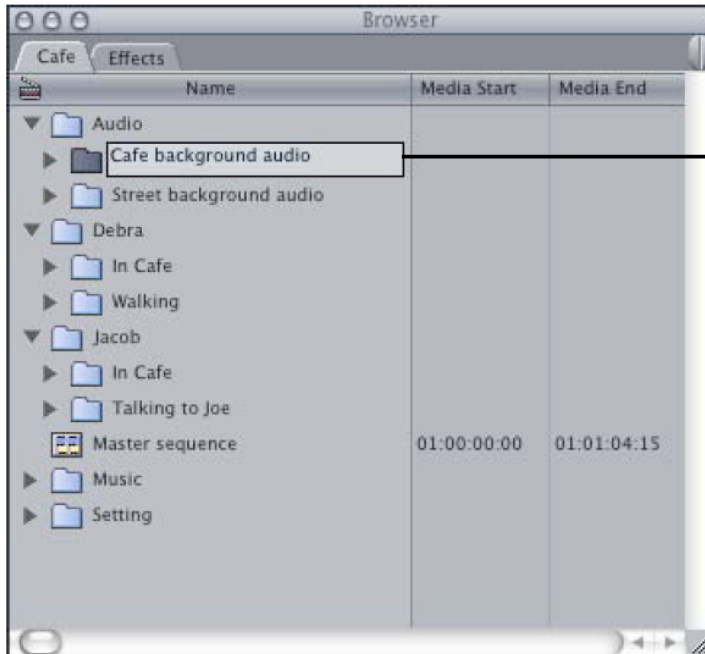




## Using Bins to Organize Your Clips

You can organize the clips and sequences in a project into bins, which are similar to folders. This creates a logical structure for your projects, making your source clips easier to manage.



Enter a name for the bin.

### Creating New Bins

You can create separate bins for different stages of your project or for different types of footage. For example, you can create bins for each location the footage was shot in, or you can create bins to separate your audio, video, and still image clips. You can organize bins hierarchically and open them in their own windows. You can even put bins inside other bins.

To add a new bin to a project:

- 1 In the Browser, click the project tab where you want to add a bin.
- 2 Do one of the following:
  - Choose File > New > Bin.
  - Control-click in the Name column, then choose New Bin from the shortcut menu.
  - Press Command-B.
- 3 Enter a name for the new bin.